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Bulletin Number	12346BR
Type of Recruitment	Open Competitive Job Opportunity
Department	Parks and Recreation
Position Title	SENIOR POOL LIFEGUARD (RECURRENT)
Additional Title	APPLICATIONS MUST BE FILED ON-LINE. APPLICATIONS SUBMITTED BY U.S. MAIL, FAX OR IN-PERSON WILL NOT BE ACCEPTED.
Exam Number	D2965A
Filing Type	Standard
Filing Start Date	01/16/2013
Filing End Date	02/21/2013
Filing End Time	5:00 pm PST
Salary Type	Hourly
Salary Minimum	16.02
Salary Maximum	16.90
Position/Program Information	Provides technical direction to a staff of pool lifeguards at a swimming pool.
Essential Job Functions	<p>Conducts continuous surveillance of an assigned pool area for signs of swimmers in trouble, violations of pool and safety regulations, and equipment malfunctions.</p> <p>Assigns staff to established posts: readjusting coverage or requesting additional help in the event of unusually high patronage.</p> <p>Participates in the formal instruction of lifeguard staff by demonstrating first-aid procedures, lifesaving techniques, and learn-to-swim teaching methods.</p> <p>Coaches' aquatic sports.</p> <p>Responds and resolves incidents at the pool such as persistent violations of safety rules, serious injuries, or minor confrontations among patrons.</p> <p>Administers first aid to victims of accidents, injury of sudden illness and initiates the pool's emergency action plan.</p> <p>Prepares and submits written and oral reports concerning maintenance, operations and accidents or other unusual incidents.</p> <p>Monitors automatic or manual filtration systems; ensures that chemicals are added and backwash cycle is activated, as necessary, makes minor repairs and reports major repairs to pool manager.</p> <p>Recommends closure of the swimming pool to the public due to health or safety hazards, as needed.</p> <p>Counsels lifeguards and corrects inappropriate behavior or techniques by example or explanation; refers ineffective lifeguards to the pool manager</p>

for disposition.

Engages in physical fitness program established by the department in order to maintain capability to perform lifesaving duties.

Organizes or assists in organizing, judging, and officiating special events such as swim meets, etc.

Greets the public, provides directions, disseminates information and handles patron complaints.

Coordinates volunteer and fundraising activities.

Requirements

SELECTION REQUIREMENTS: One Thousand Forty-Four (1044) hours of experience as a Pool Lifeguard.

Candidates must attend and successfully complete the Department of Parks and Recreation's 64 hour Lifeguard Training Program and obtain the following required certificates by time of appointment:

Certification: Completion of the Department of Parks and Recreation's Lifeguard Training Program consisting of First Aid at the Emergency Response Level, Cardiopulmonary Resuscitation (CPR) for the Professional Rescuer, Resuscitation-Oxygen Administration and Lifeguard Training for the Professional Rescuer.
American Red Cross Water Safety Instructor's Certificate
American Red Cross Lifeguard Instructor's Certificate

Vision: At least 20/30 in each eye with correction, and at least 20/200 with both eyes open without correction.

Physical Class

Physical Class IV – Arduous: Involves frequent heavy lifting over 25 pounds, often combined with bending, twisting, or working on irregular surfaces; and occasionally requires extraordinary physical activity.

Desirable Qualifications

Certified Pool Operator Certificate
American Red Cross Emergency Medical Response Instructor Certificate

Special Requirement Information

To receive credit for the certifications listed in the Desirable Qualifications, applicants must upload / submit a legible copy of certificates confirming completion of course.

If you are unable to attach required documents, you may fax them to (213) 386-6620 within five (5) days of filing online or by 5:00pm, PST, on the last day of filing, whichever comes first. Please include your Name, the Exam Number, and the Exam Title on faxed documents.

Examination Content

This exam will consist of an evaluation of training and experience based on application information and desirable qualifications weighted 100%.

Candidates must achieve a passing score of 70% or higher on the examination in order to be placed on the eligible list.

Special Information

FINGERPRINTING AND SECURITY CLEARANCE: Employment is subject to security clearance which may include fingerprinting. Any false statement or omission of material fact may cause forfeiture of employment rights. Information presented on employment applications, resumes and during the examination process is subject to verification.

DRUG TESTING:

Applicants for this position will be required to take and pass a urine drug screen as part of the pre-placement medical examination.

	<p>Those who work this season may be eligible to work the following season without re-examination.</p> <p>The work week includes evenings, weekends and holidays.</p> <p>Hiring will be for the 2013 swim season.</p> <p>Candidates must pass a County pre-employment medical exam and a 64 hour training program. Training dates will be announced at a later date.</p>
Vacancy Information	<p>The positions are for recurrent employment ONLY.</p> <p>The resulting eligible list for this examination will be used to fill vacancies in the Department of Parks and Recreation. The vacancies are located at various pools throughout Los Angeles County.</p>
Eligibility Information	<p>The names of candidates receiving a passing grade in the examination will be placed on the eligible list in the order of their score group for a period of twelve (12) months following the date of promulgation.</p>
Available Shift	<p>Any</p>
Application and Filing Information	<p>APPLICATIONS MUST BE FILED ON-LINE. APPLICATIONS SUBMITTED BY U.S. MAIL, FAX OR IN-PERSON WILL NOT BE ACCEPTED.</p>

Go to: hr.lacounty.gov and click the "Job Search" link

Fill out your application completely. Provide any relevant education, training, and experience in the spaces provided so we can evaluate your qualifications for the job.

All information is subject to verification.

We may reject your application at any time during selection process.

INSTRUCTIONS FOR FILING ONLINE:

Applicants must apply online by clicking on the link above or below this bulletin that reads, **Apply to Job** so you can apply online and track the status of your application and get notified of your progress by mail.

We must receive your application by 5:00 pm, Pacific Time, on the last day of filing.

Note: If you are unable to attach required documents, you may fax them to (213) 386-6620 within five (5) days of filing online or by 5:00pm, PST, on the last day of filing, whichever comes first. **Please include your Name, the Exam Number, and the Exam Title on faxed documents.**

ADDITIONAL INFORMATION REGARDING ONLINE FILING:

SOCIAL SECURITY NUMBER:

All applicants must enter a valid social security number at the time of filing. Entering anything other than a valid social security (i.e. 000-00-0000, 111-11-1111, etc.) will result in an automatic rejection of your application.

COMPUTER AND INTERNET ACCESS AT LIBRARIES:

For candidates who may not have regular access to a computer or the internet, applications can be completed on computers at public libraries throughout Los Angeles County.

NO SHARING OF USER ID AND PASSWORD:

All applicants must file their application online using their own user ID and password. Using a family member or friend's user ID and password may erase a candidate's original application record.

The acceptance of your application depends on whether you have **clearly** shown that you meet the **SELECTION REQUIREMENTS**. Please fill out the application completely and correctly to receive full credit for any related education, training, and job experience. In the space provided for education, include the names and addresses of schools attended, titles of courses completed, dates completed, and number of credits and/or certificates earned. For each job held, give the name and address of your employer, your job title, beginning and ending dates, description of work performed, and salary earned. All information supplied by applicants is subject to verification. Applicants may be rejected at any stage of the selection process.

County of Los Angeles Information

View details regarding Employment Eligibility Information, Social Security Act of 2004, Records of Convictions, Veterans Preference Credit, Los Angeles County Child Support Compliance Program, Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act by clicking on the link below:

[COUNTY OF LOS ANGELES BULLETIN INFORMATION](#)

OR

Visit <http://hr.lacounty.gov> to view the above information. Click on Job Info Center Tab, and then click on County of Los Angeles Bulletin Information link under Some helpful links section.

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

All positions are open to qualified men and women pursuant to the Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act.

The County will make reasonable accommodations.

Department Contact Name

Human Resources Office

Department Contact Phone

(213) 738-2995

Department Contact Email

info@parks.lacounty.gov

ADA Coordinator Phone

(213) 738-2970

Teletype Phone

(213) 427-6118

California Relay Services Phone

(800) 735-2922

Job Field

Public Safety/Law Enforcement/Probation Recreation

Job Type

Service/Maintenance

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